



2023 Move United Sanctioned Competition Requirements

Pre-Event Requirements

Membership

All organizations requesting sanctioning for a 2023 competition must be current member organizations of Move United in good standing. If you are not a current member, please contact Dana Dodge (DDodge@moveunitedsport.org).

Move United Data Requirements

Please add the questions in the linked document to your 2023 Sanctioned Competition registration form prior to launch of registration: [2023 Sanctioned Competition Data Collection](#)

Sport Specifics

- All sanctioned sports must follow national, and where applicable, international rules and regulations. You can find links to these rules and regulations on the [Move United website](#) under the applicable sport.
- Securement of appropriate and sophisticated venues based on sport level and sport rules
- Securement of certified officials who are SafeSport trained and in good standing with their National Governing Body

Onsite Assistance

Events may apply for a [Sanctioned Competition Support Grant](#). The deadline to request onsite assistance is December 20, 2023. Questions? Contact Jessie Cloy (jcloy@moveunitedsport.org)

Insurance

All sanctioned events are required to have liability insurance of \$1,000,000 per occurrence limit and \$2,000,000 aggregate limit.

Events Utilizing Move United Insurance

- Please provide a copy of your Evidence of Coverage certificate to Ashley Fallaize (afallaize@moveunitedsport.org).
- Incident Report Form
 - An Incident Report Form should be present at the event to document any accidents or injuries. This form is available online at <https://www.moveunitedsport.org/membership/insurance/>
 - A hard copy can be requested from Ryan Semke (rsemke@moveunitedsport.org)
- Release of Liability Waiver
 - All staff, athletes, officials, coaches, classifiers, and volunteers (both day of and on-going volunteers) at Sanctioned Competitions are required to sign the Move United Release of Liability.

MOVE UNITED

SANCTIONED COMPETITION

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- We have discovered that the most efficient way to secure signed releases is to embed the online link into the registration confirmation that is supplied to your Chapter contact from Move United.
- A hardcopy of the form is also available upon request from Ryan (rsemke@moveunitedsport.org)
- Media Release
 - All staff, athletes, officials, coaches, classifiers, and volunteers (both day of and on-going volunteers) at Sanctioned Competitions are asked to sign the Move United Media Release. This is optional and participants may opt out of signing.

Events Not Utilizing Move United Insurance

- Please send a Certificate of Insurance, with Move United named as an additional Insured, to Ashley Fallaize (AFallaize@moveunitedsport.org) no later than 30 days prior to the event.
- Incident Report Form
 - Please follow all requirements of your organization and your insurance plan to document incidents. Incidents do not need to be reported to Move United.
- Liability Waiver
 - Please utilize your organization's liability waiver form(s). You do not need to return signed waiver forms to Move United.
- Media Release
 - Please utilize your organization's Media Release and include Move United as a party with rights to images. You do not need to return signed waiver forms to Move United.

Athlete Safety

- Event staff and officials need to be SafeSport certified and complete and pass a criminal background check once every 12 months. Note: This requirement does not apply to "day of" volunteers.
- The organization hosting the event should ensure compliance of these sport protection policies and keep copies of certificates and results of background checks.
- If you need assistance with SafeSport training or discounts as a member organization, please reach out to Ryan Semke (rsemke@moveunitedsport.org)
- For background checks, we recommend the National Center for Safety Initiatives (NCSI). A discount is available through Move United. Cost is dependent upon product selected. If interested, please contact Ryan Semke (rsemke@moveunitedsport.org)

Branding

- Prominently display the Move United Sanctioned Competition logo on your competition's marketing materials, registration, and website and through social



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media. The logo is intended to be a benefit to you for greater event recognition with the affiliated Move United brand. If you need a copy of the Move United logo, please contact Ashley Fallaize (AFallaize@moveunitedsport.org).

- Share event news on your social media channels and be sure to tag Move United.
 - Instagram @moveunitedsport
 - Twitter @moveunitedsport
 - Facebook @Move United Sport
 - YouTube Move United

Day(s) of Event Requirements

Athlete Safety

Conduct SafeSport practices following an athlete protection policy to ensure athletes are provided a safe space to compete. Refer to the specific SafeSport requirements for each of the sports on your competition program.

Branding

- Prominently display the Move United Sanctioned Competition banner and/or Move United Member Organization banner at your venue(s).
- Share event highlights, athlete success stories, etc on your social media channels and be sure to tag Move United.
 - Instagram @moveunitedsport
 - Twitter @moveunitedsport
 - Facebook @Move United Sport
 - YouTube Move United

Track & Field National Records

Level 3 track and field competitions are eligible to submit national record forms to Adaptive Track & Field USA (ATFUSA). Record forms can be found on the [ATFUSA website](#). Be sure to print out enough copies before the day of your event.

Suggestion: Complete the basic event information on the form before making copies to save your officials from having to complete the entire form day of the event.

Results

Share results to your event website and via social media as soon as possible.

Post-Event Requirements

Move United Physical Activity Survey

Please share the [Move United Physical Activity Survey](#) in your post-event communication with participants and ask that they complete it.

Post Event Report and Results

The logo for Move United Sanctioned Competition. The word "MOVE" is in a stylized font with the 'M' in blue, 'O' in red, 'V' in blue, and 'E' in red. Below it, "UNITED" is in a similar style with 'U' in blue, 'N' in red, 'I' in blue, 'T' in red, 'E' in blue, and 'D' in red. Below that, "SANCTIONED" and "COMPETITION" are in a bold, black, sans-serif font, stacked on two lines.

MOVE UNITED SANCTIONED COMPETITION

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The following items need to be completed and submitted to Ashley Fallaize (AFallaize@moveunitedsport.org) within 10 days of the completion of your competition. In order to be eligible for Sanction Competition Support Grants for the 2023-2024 season, all reporting must be submitted no later than 10 days upon completion of the event.

- Complete the [Demographic Report](#) – Utilize Move United template (Include in post event report)
- Post-Event Report to include testimonials and outcomes, photos, and more
 - If your competition has received a grant via Move United, you will complete the Grants department post-event report, which will come from Najeeb Siddiqui.
 - If your competition has not applied for and received a grant via Move United, you will complete the Competitions department post-event report, which will come from Ashley Fallaize.
- Complete the [Sport Results Report\(s\)](#) utilizing the Move United template and return to Ashley Fallaize (AFallaize@moveunitedsport.org) within 10 days of the completion of your competition. (include in post event report)
 - Post results to your event website and share via email to all registered participants.

Track & Field National Records

Level 3 track and field competitions that completed ATFUSA National Record Forms should return the forms to Jim Strunk within 14 days of completion of your meet. Jim's contact information is included on the record forms.

Make copies of all record forms before submitting (electronic or paper).

Thank you again for your interest in sanctioning through Move United. If you have any questions regarding the requirements or process, please contact Jessie:
jcloy@moveunitedsport.org or 240.268.5380

Please note: In order to be included in the seasonal outreach brochure released annually in January, sanctioning applications must be in by November 4 with preliminary event information. Applications can be found at <https://moveunitedsport.org/events/sanctioned-competitions/host-a-sanctioned-competition/2023-move-united-sanctioned-competition-application/> .